



Fraud and Abuse Prevention in Nonprofit Organizations



December 1, 2011 ~ 10:00 am - Noon
Lackawanna County Center for Public Safety
Jessup, PA

Seminar Overview: Nonprofit organizations provide critical services and programs that fulfill the needs of families, individuals and communities through the region. Since our nonprofits rely on grants and donations to sustain their missions and services, it is critical that they maintain the proper checks and balances to achieve transparency, credibility and trust from the community and their supporters. This seminar will highlight best practices to avoid and discourage fraud and abuse in the nonprofit sector through internal controls, procedures and policies.

Target Audience: This seminar is intended for nonprofit organizations, community groups, volunteer fire companies and faith based organizations.

Program Outline:

- | | |
|-------------------------------------------------------------------------------|-------------------------------------------------------|
| 1. Fraud Statistics | 10. The Role of Management and the Board of Directors |
| 2. Fraud in the Nonprofit Sector | 11. Establishing and Maintaining an Antifraud Culture |
| 3. Who Commits Fraud Against Nonprofit Organizations? | 12. Responding to Fraud |
| 4. Importance of an Organization-Wide Approach to Controlling Fraud and Abuse | 13. Organizational Accountability and Transparency |
| 5. Factors Present in Fraud and Abuse Schemes | 14. The Audit Committee |
| 6. Weakness in Financial Controls | 15. The Role of the External Auditor |
| 7. Risk Management | 16. The Internal Audit Function |
| 8. A Comprehensive Model for Controlling Fraud and Abuse | 17. Managing Conflicts of Interest |
| 9. Specific Categories of Fraud and Abuse | 18. Accounting Policy Manual |

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December 1, 2011

Contact Person _____

Organization _____

Address _____

Phone _____ Email _____

Please list attendees

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Cost:
\$10.00 for NEPA & NCAC Members
\$20.00 for non-members

_____ Number Attending
_____ Amount of Check Enclosed

Refreshments provided

For details visit www.nepa-alliance.org
Or call Kurt Bauman or Kate Totino at
866.758.1929 or 570.655.5581

Make checks payable to: NCAC
1151 Oak Street, Pittston, PA 18640
or Fax 570.654.5137

To pay by credit card, please call.
Please RSVP by November 25, 2011.

Program

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Presentation by:

Scott A. Miller, CPA, CFE, CVA
Riley and Company, Inc

Location Information

Lackawanna County Center
for Public Safety
30 Valley View Business Park
Jessup, PA 18434
Tel: 570.307.7300

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